



## ANNUAL PROGRAM REPORT

Fiscal Year 2021  
(July 1, 2020 – June 30, 2021)

Approved By:  
Amanda Milligan, Director

### **905.4 Duties of the board.**

*The district board shall . . ."File with the board of supervisors of each county in the district and with the Iowa Department of Corrections, within ninety days after the close of each fiscal year, a report covering the district board's proceedings and a statement of receipts and expenditures during the preceding fiscal year."*

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## *VISION. BELIEFS. MISSION*

### *Vision*

*Iowa Community Corrections is a place where*

- Every client makes it and our communities are safe
- We invest in partnerships so that all members of the community have hope of succeeding
- Individual growth is encouraged and expected, and achievement is recognized
- Shared decision-making and team participation demonstrate our mutual respect
- Clients are held accountable
- Diversity is our strength
- Innovation is valued
- We measure our results and do what we know works

### *Beliefs*

*People can change*

There is a potential for individual growth, and everyone has the right to personal success.

*In Integrity*

Honesty and objectivity in our decision-making and our dealings with others are essential.

*In Accountability*

All of us (staff, clients and the community) must be accountable for our actions.

*In Innovation*

Through creativity and hard work we can make our services more effective and provide them efficiently.

*In Teamwork, Respect & Equality*

By respecting and accepting each other as unique and equal individuals, we can work together to achieve our shared goals and make our Vision a reality.

### *Mission*

*Public Safety through Risk Reduction*

## *DISTRICT CODE OF ETHICS*

**As an employee of the 2<sup>nd</sup> Judicial District,  
I recognize that my employment is a symbol of public faith.**

- **I will strive to protect the public and safeguard them from victimization by exercising professional judgment and performing my duties to the best of my ability.**
- **I will not engage in or condone any form of harassment or discrimination.**
- **I will uphold the law with dignity, displaying an awareness of my responsibility to clients while recognizing the right of the public to be safeguarded from criminal activity.**
- **I will seek to preserve the dignity, rights and worth of all individuals by practicing courtesy, respect and responsiveness.**
- **I will create positive relationships in my office, my community, my district and beyond.**
- **I will maintain confidentiality and appropriate boundaries with staff and the population I serve.**
- **I will be worthy of the trust of other department employees, community stakeholders and the Citizens of Iowa.**

**As a public employee, I will hold true to the Code of Ethics of the  
2<sup>nd</sup> Judicial District Department of Correctional Services**

## SECOND DISTRICT OVERVIEW / HISTORY

1977-1980

Senate File 112 instituted Judicial District Departments of Correctional Services through Iowa. A Board of Directors was implemented as governing authority and the first Residential Facilities were opened in Fort Dodge, Ames and Marshalltown. Accreditation was completed in 1980 and offices were established in 3 communities.

1981-1990

During this decade client education programs OWI and sex offender treatment were offered. Curt Forbes Residential Center was built. A programmer/analyst was hired to incorporate data. Risk and needs assessment/case classification was adopted. Corrections took over work release and parole per legislation. The first collective bargaining agreement was negotiated and Administrative accreditation was achieved.

1991-2000

**During the 1990's money was received from Legislature to begin relocate** of Marshalltown Residential Center. The Mason City Residential Center was built and the legislature recommended new construction for the Fort Dodge Residential Center. Low risk offenders were reviewed for early discharge or lower supervision standards. Several other treatment programs began to be offered **pertaining to Batterer's Education, Substance Abuse, Cognitive Programming Anger Management** and Day Program Center. Second District also led the way to LSI-R risk assessment and participated in decision making for the Iowa Correctional Offender Network (ICON). A psychologist and polygraph examiner were hired for the sex offender program.

2001-2005

Tough budget times necessitated review of high caseloads, staff layoffs and unfilled positions resulting in negatively impacted services and treatment groups. Prison overcrowding became a major issue but was difficult to navigate with dwindling resources in Community Based Corrections. Second District entered into an income offset agreement to collect owed money from offenders through their income tax refunds. Drug Courts were established in Cerro Gordo County. Accreditation was completed on Administration, Personnel, Fiscal, Programming and ICON with very favorable feedback in all areas.

2006-2010

District Director and Assistant Director work with the National Institute of Corrections to develop a Comprehensive Parole Strategy. Prison Rape elimination Act is implemented. Law requires all felons to have DNA samples on record and sex offender risk assessments begin to be implemented. The Fort Dodge Community Corrections Center is built. Prison Re-Entry Initiative becomes a large focus with coordination of transition from prison to community corrections setting. Grant funded family programming begins to be instituted. Budget cuts have resulted in challenging years along with the closure of the Sac City office in 2010.

2011-2016

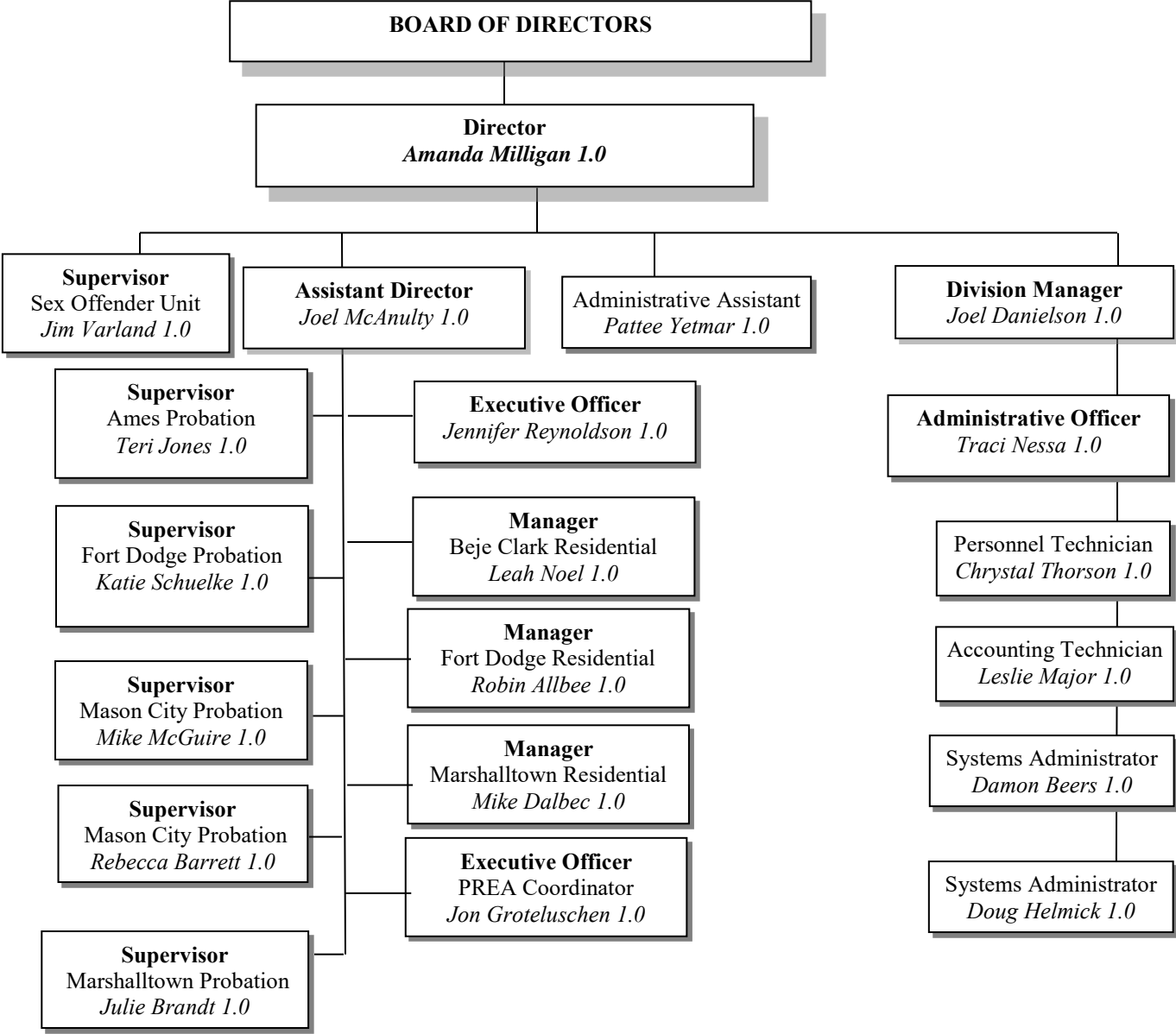
Organizational culture change and completing the strategic planning process have been crucial in implementing positive change. As a Department all were committed to adopting a more participative management approach. Committee work, with wide representation of all work units and staff, continues to be a district wide focus. Reorganization of some county distribution, office

coverage and supervisors has occurred upon recommendation of committee work. Blending of residential and field supervision has occurred where Probation/Parole officers supervise both field and residential offenders. Statewide changes have been made to implement new risk assessment tools the Iowa Risk Revised and the DRAOR.

#### 2017-present

Federal budget cuts led to the Bureau of Prisons **suspending the Department's contracts for residential services**. As a direct result, residential services at the Curt Forbes Residential Center in Ames were discontinued in 2018. The Ames Area Office was closed and relocated to Curt Forbes, all **women's** residential services were relocated to the Beje Clark Residential Facility in Mason City. In July of 2018 a catastrophic tornado hit the Marshalltown community, which caused extensive damage to our leased space. The Marshalltown Area Office was able to resume operations at the Masonic Temple Building once repairs were completed. The Department was awarded a federal grant through the Office of Justice Programs Innovations in Supervision Initiative: Building Capacity to Create Safer Communities. This three year project would provide funds for the department to utilize technology to increase the availability, dosage, duration, and intensity of treatment interventions to higher risk clients. In May of 2019 a roof collapse at the Mohawk Square building that housed our Mason City Area Office forced a temporary relocation of the entire office to another workspace. In March of 2020 the Mason City Area Office relocated to its new space. Also in March 2020 the global COVID 19 pandemic caused our field offices to be closed and our field staff in all four locations to transition all of our services to virtual. This was done to reduce the potential spread of the virus and flatten the curve but also to preserve incredibly scarce PPE, cleaning and sanitation supplies. Residential facilities went to 12 hour shifts and minimum staffing levels in order to keep staff as safe as possible. Residential facility capacity was reduced in order to increase social distancing for residents. 2020 was a year unlike one we had ever experienced before in the Department of Correctional Services. 2021 was a year focused on pandemic management and recovery and finding our way forward together.

# OFFICE LOCATIONS / TABLES OF ORGANIZATION



SECOND JUDICIAL DISTRICT  
DEPARTMENT OF CORRECTIONAL SERVICES  
TABLE OF ORGANIZATION FY2021  
Board Approved 8/28/2020

*FTE's budgeted: 131*

Example: 1.0 = Full-Time Equivalency



**Ames Probation/Parole Office and Administration**

**111 Sherman Avenue  
Ames, Iowa 50010  
(515) 232-1810**

**Ames Probation/Parole Office**

**Supervisor**

*Teri Jones 1.0*

**Probation/Parole Officer 3**

*Jim Cameron 1.0  
Mike Di Blasi 1.0  
Steve Naeve 1.0  
Amy Neisen 1.0*

**Probation/Parole Officer 2**

*Kevin McArthur 1.0  
Matt Kennis 1.0  
Lisa Balcom .75  
Bobbie Nelson .75*

**Secretary**

*Jackie Mount-Hiles 1.0  
Marlys Wells 1.0*

**Probation/Parole Officer 1**

*Sarah Morrow .75*

**Building Maintenance**

*Mark Wolfe .20*

**Sex Offender Services**

**Supervisor**

*Jim Varland 1.0*

**Probation/Parole Officer 3**

*Judy Wilson 1.0, Fort Dodge  
Michael Klobnak 1.0, Ames  
John Scholl 1.0, Mason City  
Dave Hawver 1.0, Mason City*

**Psychologist**

*Ashley Lappel 1.0*

**Polygrapher**

*Marc Borgman 1.0*

**Community Treatment Coordinator**

*Shane Bailey 1.0, Fort Dodge  
Blake Harvey 1.0, Fort Dodge  
Renee Ranson 1.0, Ames  
Don Wolter 1.0, Ames  
Lauren Schuur 1.0, Mason City  
Michele Gordon 1.0, Mason City  
Cam Turner 1.0, Mason City*





**Fort Dodge Probation/Parole Office**  
**Fort Dodge Residential Center**  
**Fort Dodge Administration**  
**311 1<sup>st</sup> Ave South**  
**Fort Dodge, Iowa 50501**  
**(515) 576-8121 (field office)**  
**(515) 955-6393 (residential center)**

**Fort Dodge Probation/Parole Office**  
**Supervisor**  
***Katie Schuelke 1.0***

**Probation/Parole Officer 3**

*Tenette Carlson 1.0*  
*Kristen Halbur 1.0 (Drug Court)*  
*Dan Nyren 1.0*  
*Vacant 1.0*

**Probation Parole Officer 2**

*Vacant 1.0*                      *James Crouch 1.0*  
*Julie Cripe 1.0*                      *Cathy Davis 1.0*  
*Maurice Meier 1.0*                      *Phil Hotchkiss 1.0*  
*Nick Nolting 1.0*

**Probation Parole Officer 1**

*Nicole Spencer 1.0*

**Secretary**

*Carla Kamp 1.0*  
*Christine Lennon 1.0*

**Fort Dodge Residential Center**  
**Manager**  
***Robin Allbee 1.0***

**Residential Officer**

*Amber Porrez 1.0*  
*Richard Meyer 1.0*  
*Brian Busick 1.0*  
*Robert Neuendorf 1.0*  
*Detchine Ilmet .75*  
*Don Sorensen 1.0*  
*Michael Dolata .75*  
*Wilky Sanon 1.0*  
*Jordan Sisson .75*  
*Heather Kimbrough-Slaikeu .75*  
*Jody Clark .75*  
*Vacant .10*

**Probation Parole Officer 3**

*Chelsie Potts 1.0*

**Food Service Leader**

*Peggy Allbee 1.0*

**Cook**

*Debra Ebelsheiser .60*

**Building Maintenance Coordinator**

*Clark Jochimsen .50*



**Marshalltown Probation/Parole Office**

**RM 412, Masonic Temple Building  
Marshalltown, Iowa 50158  
(641) 752-6322**

**Marshalltown Probation/Parole Office  
Supervisor  
Julie Brandt 1.0**

**Probation/Parole Officer 3**

*Rick Day 1.0  
Alfredo Rodriguez 1.0  
Troy Jones 1.0  
Emily Eich 1.0*

**Probation/Parole Officer 2**

*Allison Langenwalter 1.0  
Tabitha Berends-Havens 1.0  
Dan Lindgren 1.0  
Gretchen Jenkins 1.0  
Vacant 2.0*

**Community Treatment Coordinator**

*Vacant 1.0*

**Secretary**

*Sabre Riffle 1.0  
Robin Travis 1.0*

**Probation/Parole Officer 1**

*Clarissa Little 1.0*



**Marshalltown Residential Center**

**1401 South 17<sup>th</sup> Ave  
Marshalltown, Iowa 50158  
(641) 753-5571**

**Marshalltown Residential Center  
Manager  
Mike Dalbec 1.0**

**Food Service Leader**

*Judy Eirikson .80*

**Cook**

*Laura Davis .60*

**Residential Officer**

*Doug Ashby 1.0  
Randy Sample 1.0  
Jessica Powell .75  
Joshua Drewelow 1.0  
Rick Gonzales 1.0  
John Ratcliff 1.0  
Agustin Ortiz-Lopez 1.0  
Dave Pille 1.0  
Deb Mason .75  
James Swope 1.0  
Billy Bruce .75*

**Building Maintenance Coordinator**

*Brad Wall .05*



**Mason City Probation/Parole Office**

211 19<sup>th</sup> St SW  
Mason City, IA 50401  
(641) 424-0131

Mason City Probation/Parole Office

**Supervisor**

*Mike McGuire 1.0*

**Probation/Parole Officer 3**

*Jan Lewerke 1.0*  
*Brian Willrett 1.0*

**Probation/Parole Officer 2**

*Kayce Usher-Scott 1.0*  
*Thomas Gayther 1.0*  
*Darleen Hackman 1.0*  
*Dana Hrubetz 1.0*  
*Megan Bernatz 1.0*  
*Amanda Davis 1.0*

**Secretary**

*Deb Jilek 1.0*

**Probation/Parole Officer 1**

*Nolan Cooper .75*

Mason City Probation/Parole Office

**Supervisor**

*Rebecca Barrett 1.0*

**Probation/Parole Officer 3**

*Gretchen Hollander 1.0 (Drug Court)*  
*Murphy Washington 1.0*

**Probation/Parole Officer 2**

*Kevin Kozisek 1.0*  
*Jane Nelson 1.0*  
*Leah O'Neill 1.0*  
*Tom O'Neill 1.0*  
*Leslie Coe 1.0*

**Secretary**

*Diane Borchardt 1.0*

**Probation/Parole Officer 1**

*Ben Wicks .75*



**Beje Clark Residential Center**

**818 15<sup>th</sup> St SW  
Mason City, Iowa 50402  
(641) 424-3817**

**Beje Clark Residential Center**

**Supervisor**

*Leah Noel 1.0*

**Food Service Leader**

*Becky Erdman 1.0*

**Cook**

*Ginger Clausen .30*

*Vacant .10*

**Building Maintenance Coordinator**

*Vacant .25*

**Probation/Parole Officer 3**

*Rena Dunphy 1.0*

**Residential Officer**

*Shane Hill 1.0*

*Stella Frank 1.0*

*Miranda Wentworth 1.0*

*Zachery Lamb 1.0*

*Colin Sido .75*

*Bridget Harms 1.0*

*Adam Heinrichs 1.0*

*Scott Lovik 1.0*

*Alexandreia Smart 1.0*

*Deb Crockford .75*

*Joni Wogen .75*

**Tech Grant Manager**

*Jennifer Reynoldson 1.0*

**Community Treatment Coordinator**

*Christine Deam (Tech Grant) 1.0*

*Amy Landers (Tech Grant) 1.0*

## BOARD OF DIRECTORS - 2020

Member and Address	Phone Number	Member and Address	Phone Number
Ken Abrams Worth County Supervisor 1000 Central Avenue Northwood 50459	641-324-3630	Renee' McClellan Hardin County Supervisor 1215 Edgington Ave Ste 1 Eldora 50627	641-939-8222
Brent Aden Pocahontas County Supervisor 99 Court Square, Suite 7 Pocahontas 50574	712-335-3361	Gary McVicker Franklin County Supervisor PO Box 26 Hampton 50441	641-456-5622
Neil Bock Carroll County Supervisor 114 E 6 <sup>th</sup> St Carroll 51401	712-792-9802	Tina Meth-Farrington Judicial Delegate Rockwell City 50579	712-297-7829
Mick Burkett Greene County Supervisor 114 N Chestnut St Jefferson 50129	515-386-5680	Linda Murken Story County Supervisor 900 6 <sup>th</sup> St Nevada 50201	515-382-7202
Dan Campidilli Hamilton County Supervisor 2300 Superior St, Ste 3 Webster City 50595	515-832-8567	Tim Neil Bremer County Supervisor 415 E Bremer Ave Waverly 50677	319-352-0130
Michelle De La Riva Advisory Delegate 1619 S High Ave Ames 50010	515-576-7261	Bill Patten Marshall County Supervisor 1 E Main St Marshalltown 50158	641-754-6330
Steve Duffy Boone County Supervisor 201 State St Boone 50036	515-433-0500	Rick Rasmussen Wright County Supervisor PO Box 147 Clarion 50525	515-532-2771
Rusty Eddy Butler County Supervisor PO Box 325 Allison 50602	319-267-2670	Jen Sheehan Advisory Delegate Fort Dodge 50501	515-532-3309
Mark Feustel Advisory Delegate Mason City 50401	None	Bob Thode Webster County Supervisor 701 Central Ave Fort Dodge 50501	515-573-7175
Paul Fitzgerald Judicial Delegate Nevada 50201	515-382-6566	Jerry Tlach Hancock County Supervisor 855 State St, PO Box 70 Garner 50438	641-923-3421
Janelle Groteluschen Judicial Delegate Fort Dodge 50501	None	Mike Tupper Advisory Delegate Marshalltown 50158	641-754-5771
Thetia Hall-Polking Judicial Delegate Carroll 51401	712-792-5666	Erik Underberg Humboldt County Supervisor PO Box 100 Dakota City 50529	515-332-1571
Scott Jacobs Calhoun County Supervisor 416 4 <sup>th</sup> St Ste 1 Rockwell City 50579	712-297-7741	Stan Walk Mitchell County Supervisor 212 South 5 <sup>th</sup> St Osage 50461	641-832-3942
Bill Jensvold Winnebago County Supervisor 126 S Clark St Forest City 50436	641-585-3412	Chris Watts Cerro Gordo County Supervisor 220 N Washington Ave Mason City 50401	641-421-3021
Doug Kamm Floyd County Supervisor 101 S Main St, Ste 303 Charles City 50616	641-257-6129	Brent Wilhelm Sac County Supervisor 100 NW State St Sac City 50583	712-662-7401

## COMMITTEES OF THE BOARD OF DIRECTORS

### Nominating Committee for 2020

Tim Neil	Chairperson
Scott Jacobs	
Ken Abrams	
Neil Bock	
Jerry Tlach	

### Executive Committee – Calendar Year 2020

Tim Neil	Chairperson
Ken Abrams	Vice Chairperson/County Supervisor Delegate
Mark Feustel	Advisory Committee Delegate
Janelle Groteluschen	Judicial Committee Delegate
Neil Bock	County Supervisor Delegate

### Nominating Committee for 2021

Tim Neil	Chairperson
Paul Fitzgerald	
Gary McVicker	
Jerry Tlach	
Chris Watts	

### Executive Committee – Calendar Year 2021

Tim Neil	Chairperson
Mark Feustel	Vice Chairperson/County Supervisor Delegate
Tina Meth-Farrington	Judicial Committee Delegate
Bob Thode	County Supervisor Delegate
Linda Murken	County Supervisor Delegate

## MEETINGS OF THE BOARD OF DIRECTORS

August 28, 2020	Zoom Virtual Meeting
December 11, 2020	Zoom Virtual Meeting
March 19, 2021	Zoom Virtual Meeting
June 25, 2021	Hamilton County Courthouse, Webster City

# SUMMARY OF BOARD PROCEEDINGS

## FISCAL 2021

(JULY 1, 2020 – JUNE 30, 2021)

The Board received information or took action on the following at the **August 28, 2020** meeting:

- Approved proposed agenda
- Approved minutes of previous meeting
- Approved policy edits of General Casework and Personnel policies
- Director's Report: Updates on COVID-19, Derecho storm in Marshalltown, Tech Grant presentation and Byrne Jag Grant
- Received Budget Update
- Approved Bylaws Review Committee Volunteers
- Approved Budget
- Approved Table of Organization
- Approved OWI service contracts with Prairie Ridge, SATUCI and CFR
- Approved Cerro Gordo County Drug Court contract with Prairie Ridge
- Approved Webster County Drug Court contract with CFR
- Approved Cerro Gordo County and Webster County Drug Court contracts with State Public Defender's Office
- Approved MOU with Community and Family Resources for office space in Fort Dodge
- No Pending Litigation
- No Public Comment
- Next meeting date – Friday, December 11, 2020

The Board received information or took action on the following at the **December 11, 2020** meeting:

- Approved proposed agenda
- Approved minutes of previous meeting
- Approved new Fiscal policy
- Director's Report: COVID-19 updates, Racial Disparity Report and Action Plan, budget revisions and technology grant updates
- Received Budget Update
- Approved midyear budget revision
- Approved Bylaws addition of electronic meetings
- Executive Committee Report on planning for Director's Performance Evaluation
- No Pending Litigation
- No Public Comment – reminder the Executive Committee will meet following this meeting
- Next meeting date – Friday, March 19, 2021

The Board received information or took action on the following at the **March 19, 2021** meeting:

- Approved proposed agenda
- Director's Report: Admissions are rebounding and Courts are open, COVID-19 updates, Vaccinations, HF678 Legislation, AFSCME contract and Tech2Connect Program
- Received Budget Update
- Approved minutes of previous meeting
- Approved Sex Offender policy deletion
- Nominating Committee Report on Election of Officers
- Approval of Nominating Committee nominations
- Executive Committee Report on Director's Performance Evaluation
- No Pending Litigation
- No Public Comment – comment made by County Supervisor Murken to meet in person possibly in September at a Second District office location
- Next meeting date – Friday, June 25, 2021

The Board received information or took action on the following at the **June 25, 2021** meeting:

- Approved proposed agenda
- Accepted resignation of Judicial Delegate and Executive Committee Member Janelle Groteluschen

- Approval of nomination of Tina Meth-Farrington, Judicial Delegate to Executive Committee
- Discussed process of recommendation of Judicial Delegate to Judge Drew
- Director's Report: Fort Dodge Residential PREA audit completion, legal service savings, submitted applications for additional funding of programs and operations, updates were provided on considerations for FY 2022 including changes to the Table of Organization, upcoming PREA audits in Marshalltown and Mason City and the Accreditation Process with IDOC. Assistant Director McNulty gave presentation – How we do our business: Public Safety through Risk Reduction (Risk/Needs/Responsivity)
- Received Budget Update
- Approved minutes of previous meeting
- Approval of Budget
- Approval of Table of Organization
- Approval of Purchase of Service Contract with Department of Corrections
- Approval of OWI Service Contracts with Prairie Ridge, SATUCI and CFR
- Approval of Webster County Drug Court contract with Community & Family Resources
- Approval of Cerro Gordo County Drug Court contract with Prairie Ridge Addiction Treatment Services
- Approval of Webster County and Cerro Gordo County Drug Court contract with the State Public Defender's Office
- Approval of PREA MOU with ACCESS AND CIS
- Pending Litigation: Iowa Civil Rights Commission complaint received
- Other Business/Public Comment: Roger Krohn withdrew the request to address board.
- Next meeting date – Friday, September 17, 2021 at Mason City Field Office, 211 19<sup>th</sup> Street SW, Mason City

## *EXECUTIVE COMMITTEE PROCEEDINGS*

### **Meetings and Actions**

- |                   |                                                                 |
|-------------------|-----------------------------------------------------------------|
| October 26, 2020  | Purpose of meeting – Director's performance evaluation planning |
| December 11, 2020 | Purpose of meeting – Director's performance evaluation          |



## ADVISORY COMMITTEES

### **Ames Area**

#### Members

Michelle De La Riva, (Delegate to the Board of Directors) - Ames 50010  
Staci Shugar, (Alternate to the Board of Directors) – Ames 50010

### **Marshalltown Area**

#### Members

Mike Tupper, (Delegate to the Board of Directors) - Marshalltown 50158  
Jordan Gaffney, (Alternate to the Board of Directors) - Marshalltown 50158  
Jill Eaton - Marshalltown 50158  
Melissa Frundle – Marshalltown 50158  
Duane Eberly – Marshalltown 50158  
Anna Hargrave – Marshalltown 50158  
Tim Swinton – Marshalltown 50158  
Andrea Storjohann – Marshalltown 50158

### **Fort Dodge Area**

#### Members

Jen Sheehan, (Delegate to the Board of Directors) - Fort Dodge 50501  
Barbara Huisman, (Alternate to the Board of Directors) – Fort Dodge 50501  
Ryan Baldrige- Fort Dodge 50501  
Tiffany Dorsey – Fort Dodge 50501  
Roger Porter - Fort Dodge 50501  
Sherry Washington - Fort Dodge 50501

### **Mason City Area**

#### Members

Mark Feustel, (Delegate to the Board of Directors) - Mason City 50401  
Deb Cahalan, (Alternate to the Board of Directors) - Mason City 50401  
Kevin Pals - Mason City 50401  
Mary Ingham – Mason City 50401  
Betty McCarthy - Osage 50461

# FINANCIAL STATEMENTS

## SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES

### Statement of Revenues, Expenditures and Changes in Fund Balances – General Fund

**Actual and Budget**  
**Year Ended June 30, 2021**

	<b>REVISED ** BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>Revenues by Source:</b>			
State Purchase of Service (POS)	11,758,160	11,758,160	-
Intra-State Transfer – CARES Act Funds	743,153	743,153	-
Intra-State Transfer – CARES Act Funds	-	72,126	72,126
Residential Client Fees	713,725	744,157	30,432
Enrollment Fees	305,000	397,497	92,497
Other Client/Group Fees	118,000	162,844	44,844
Interest Earned	4,500	4,572	72
Federal Direct ISI Grant	176,030	204,933	28,903
Federal Pass-Thru Grant	95,821	82,059	(13,762)
Federal Urinalysis Contract Reimbursement	24,078	20,113	(3,965)
Miscellaneous	55,000	31,533	(23,467)
Prior Year Carryover	408,015	-	
<b>Total Revenues Available for Expenditures</b>	<b>\$ 14,401,482</b>	<b>\$ 14,221,147</b>	<b>\$ 227,680</b>
<b>Expenditures by Account Category:</b>			
Personal Services	12,319,034	12,349,024	(29,990)
Travel & Subsistence	46,505	34,931	11,574
Supplies	354,115	309,589	44,526
Contractual Services	799,568	749,794	49,774
Equipment & Repairs	141,353	154,915	(13,562)
Federal Direct ISI Grant	176,030	204,933	(28,903)
Federal Pass-Thru Grant	95,821	82,059	13,762
Claims & Miscellaneous	-	-	-
Licenses, Permits & Refunds	-	-	-
State Aid	-	-	-
Plant Improvement	8,400	36,220	(27,820)
<b>Total Expenditures</b>	<b>\$ 13,940,826</b>	<b>\$ 13,921,465</b>	<b>\$ 19,361</b>
<b>Revenues Over (Under) Expenditures</b>		<b>\$ 299,682</b>	
<b>Fund Balance Beginning of Year – Local</b>		<b>\$ 408,015</b>	
<b>Revenues Over (Under) Expenditures including Local Carry Forward Balance</b>		<b>299,682</b>	
<b>Less: Government Funds Transfer</b>		<b>-</b>	
<b>Fund Balance End of Year</b>	<b>\$ 460,656</b>	<b>\$ 707,697</b>	

\*\* Original FY 2021 Budget was revised in December 2020 following Closeout of Fiscal Year 2020 with Actual Carry Forward.

**SECOND JUDICIAL DISTRICT, DEPARTMENT OF CORRECTIONAL SERVICES**

**Comparison of Revenues and Expenditures - General Fund  
Most Recent Four Fiscal Years**

	Year Ended 2021	Year Ended 2020	From FY20 to FY21		Year Ended 2019	Year Ended 2018
			Dollar Change	% Change		
<b>Revenues by Source:</b>						
State POS & Other Appropriations	\$ 12,573,438	\$ 11,758,160	\$ 815,278	6.93%	\$ 11,547,739	\$ 11,330,642
Residential Client Fees	744,157	1,017,745	(273,588)	-26.88%	1,168,463	1,149,908
Enrollment Fees	397,497	438,446	(40,949)	-9.34%	437,636	460,265
Other Client/Group Fees	162,844	156,605	6,239	3.98%	210,728	187,917
Interest Earned	4,572	25,678	(21,106)	-82.19%	26,651	28,680
Federal BOP Inmate Reimbursement	-	-	-	-	-	89,757
Federal Urinalysis Contract						
Reimbursement	20,113	31,995	(11,882)	-37.14%	61,441	69,850
Federal Direct Grants	204,933	177,489	27,444	15.46%	-	-
Federal Pass-Thru Grants	82,059	-	82,059	-	-	3,144
Miscellaneous	31,533	86,897	(55,364)	-63.71%	75,276	89,403
<b>Total Revenues</b>	<b>\$ 14,221,146</b>	<b>\$ 13,693,015</b>	<b>\$ 528,131</b>		<b>\$ 13,527,934</b>	<b>\$ 13,409,566</b>
<b>Expenditures by Account Class:</b>						
Personal Services	\$ 12,507,240	\$ 12,249,170	\$ 258,070	2.11%	\$ 11,876,046	\$ 12,310,029
Travel/Training	26,795	35,437	(8,642)	-24.39%	47,106	58,574
Vehicle Operation	12,622	15,219	(2,597)	-17.07%	21,807	18,641
Out-of-State Travel/Training	-	4,378	(4,378)	-100.00%	5,314	5,217
Office Supplies	23,968	26,675	(2,707)	-10.15%	24,672	29,082
Building Maintenance Supplies	4,670	3,366	1,304	38.75%	1,695	3,127
Professional/Scientific Supplies	23,630	50,342	(26,712)	-53.06%	69,707	65,269
Housekeeping/Subsistence Supplies	65,244	61,423	3,821	6.22%	53,689	79,259
Other Supplies	2,948	3,279	(331)	-10.11%	2,295	4,668
Food	191,911	204,478	(12,567)	-6.15%	209,946	204,614
Communications	107,267	108,390	(1,123)	-1.04%	84,433	102,531
Rentals	162,623	153,759	8,864	5.77%	129,921	181,022
Utilities	125,427	132,461	(7,034)	-5.31%	136,853	142,568
Professional/Scientific Services	166,901	199,788	(32,887)	-16.46%	215,497	216,770
Outside Services	53,821	61,963	(8,142)	-13.14%	25,825	32,712
Intra-State Transfers	-	-	-	-	-	-
Advertising/Publicity	665	560	105	18.75%	402	186
Outside Repairs/Services	72,469	95,374	(22,905)	-24.02%	158,583	73,566
Reimbursements to Other Agencies	34,894	38,968	(4,074)	-10.45%	69,695	34,501
ITS Reimbursements	82,076	69,002	13,074	18.95%	46,114	57,674
Residential Equipment over \$500	2,700	13,764	(11,064)	-80.39%	71,188	9,571
Office Equipment over \$500	13,551	50,899	(37,348)	-73.38%	5,273	8,800
Equipment under \$500	14,526	32,129	(17,603)	-54.79%	21,604	9,014
Data Processing, Inventory	90,090	37,908	52,182	137.66%	2,121	31,679
Data Processing, Non-Inventory	43,310	34,814	8,496	24.40%	27,740	85,000
Other Expenditures/Obligations	55,896	63,624	(7,728)	-12.15%	68,528	71,048
Capitals	36,220	16,703	19,517	116.85%	1,867	39,184
<b>Total Expenditures</b>	<b>\$ 13,921,465</b>	<b>\$ 13,763,873</b>	<b>\$ 157,592</b>		<b>\$ 13,377,921</b>	<b>\$ 13,874,306</b>
<b>Revenues by Funding Source:</b>						
State Funds	\$ 12,573,438	\$ 11,758,160			\$ 11,547,739	\$ 11,330,642
Local Funds	1,647,708	1,934,855			1,980,195	2,078,924
<b>Total Revenues</b>	<b>\$ 14,221,146</b>	<b>\$ 13,693,015</b>			<b>\$ 13,527,934</b>	<b>\$ 13,409,566</b>
<b>Expenditures by Major Class Type:</b>						
Personal Services	\$ 12,507,240	\$ 12,249,170			\$ 11,876,046	\$ 12,310,029
Operating Expenses	1,414,225	1,514,703			1,501,875	1,564,277
Intra-State Transfers	-	-			-	-
<b>Total Expenditures</b>	<b>\$ 13,921,465</b>	<b>\$ 13,763,873</b>			<b>\$ 13,377,921</b>	<b>\$ 13,874,306</b>

**SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES**  
**Expenditures by Account Class and Program – General Fund**  
**Year Ended June 30, 2021**

ACCOUNT CLASS	PROGRAM										TOTAL ACTUAL
	ADMIN.	PREA *	PSI **	FIELD SERVICES	RESIDENTIAL	DRUG COURTS	TRTMNT. SERVICES	SEX OFFENDER	IDAP ***	INTENSIVE SUPERVISION	
Personal Services	\$471,844	\$46,663	\$347,160	\$3,543,061	\$3,876,275	\$326,950	\$783,163	\$1,123,959	\$325,341	\$1,662,823	\$12,507,240
Travel/Training	3,112	-	490	9,863	1,440	490	6,423	1,778	35	3,154	26,795
Vehicle Operation	718	-	13	8,109	3,667	7	23	27	13	43	12,622
Out of State Travel/Trng.	-	-	-	-	-	-	-	-	-	-	-
Office Supplies	4,634	-	23	16,475	2,438	11	206	60	21	99	23,968
Building Maintenance											
Supplies	-	-	-	4,545	-	115	-	-	-	10	4,670
Professional/Scientific											
Supplies	119	-	-	11,584	4,196	-	2,830	4,902	-	-	23,630
Housekeeping/											
Subsistence Supplies	-	-	-	-	65,244	-	-	-	-	-	65,244
Other Supplies	-	-	-	100	1,903	445	500	-	-	-	2,948
Food	-	-	-	-	191,911	-	-	-	-	-	191,911
Communications	14,964	-	1,703	33,199	25,374	964	20,650	3,717	863	5,833	107,267
Rentals	4,503	-	-	150,428	7,692	-	-	-	-	-	162,623
Utilities	4,550	-	-	20,280	100,596	-	-	-	-	-	125,427
Professional/Scientific											
Services	2,519	2,374	306	2,395	8,632	150,194	339	51	6	84	166,901
Outside Services	189	-	-	10,260	20,873	-	22,500	-	-	-	53,821
Advertising/Publicity	35	-	-	175	280	-	105	-	-	70	665
Outside Repairs/Services	666	-	-	6,730	65,074	-	-	-	-	-	72,469
Reimbursements to											
Other Agencies	1,805	-	663	17,717	9,636	379	1,085	1,380	161	2,068	34,894
ITS Reimbursements	7,232	-	886	37,646	29,450	443	1,771	1,771	221	2,657	82,076
Residential Equipment											
Over \$500	-	-	-	-	2,700	-	-	-	-	-	2,700
Office Equipment											
Over \$500	-	-	-	1,407	-	-	11,184	960	-	-	13,551
Equipment Under \$500	116	-	112	11,147	3,002	-	149	-	-	-	14,526
Data Processing,											
Inventory	4,175	-	954	9,610	2,020	-	68,562	954	-	3,815	90,090
Data Processing,											
Non- Inventory	15,517	-	712	11,115	8,419	324	3,094	1,408	634	2,086	43,310
Other Expenditures	7,277	-	572	14,429	28,792	286	1,000	1,110	572	1,858	55,896
Capitals	2,611	-	-	11,011	22,599	-	-	-	-	-	36,220
<b>TOTALS</b>	<b><u>\$ 546,596</u></b>	<b><u>\$49,038</u></b>	<b><u>\$353,594</u></b>	<b><u>\$3,931,285</u></b>	<b><u>\$4,482,213</u></b>	<b><u>\$480,607</u></b>	<b><u>\$923,585</u></b>	<b><u>\$1,142,077</u></b>	<b><u>\$327,867</u></b>	<b><u>\$1,684,601</u></b>	<b><u>\$13,921,464</u></b>

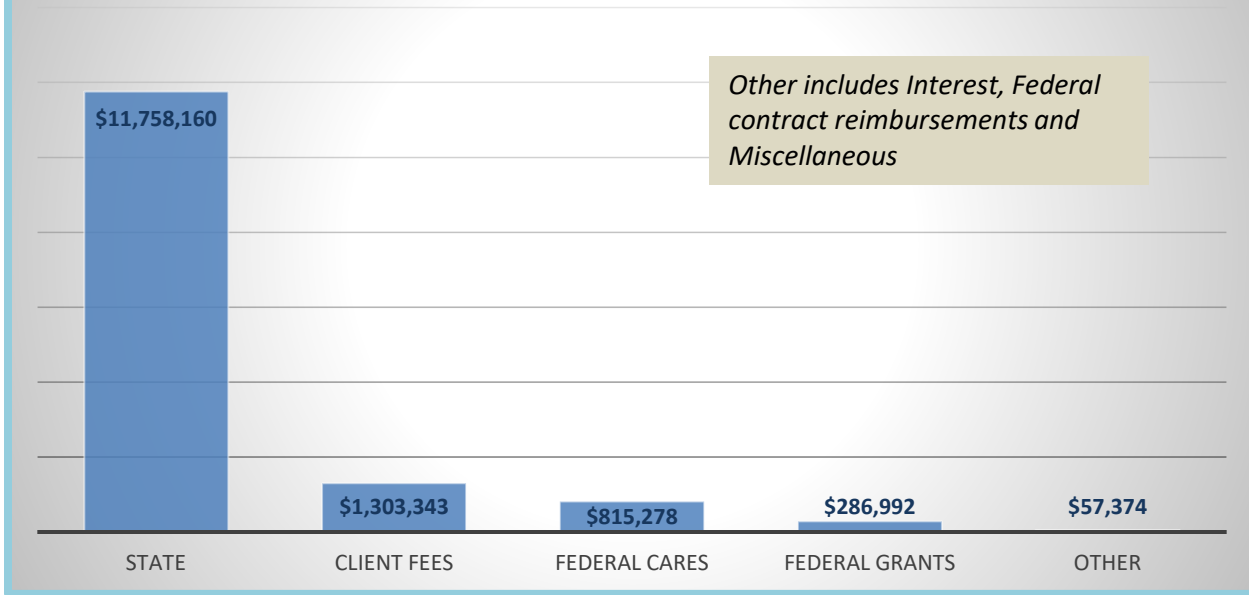
\* PREA (Prison Rape Elimination Act)

\*\* PSI (Pre-Sentence Investigations)

\*\*\* IDAP (Iowa Domestic Abuse Program)

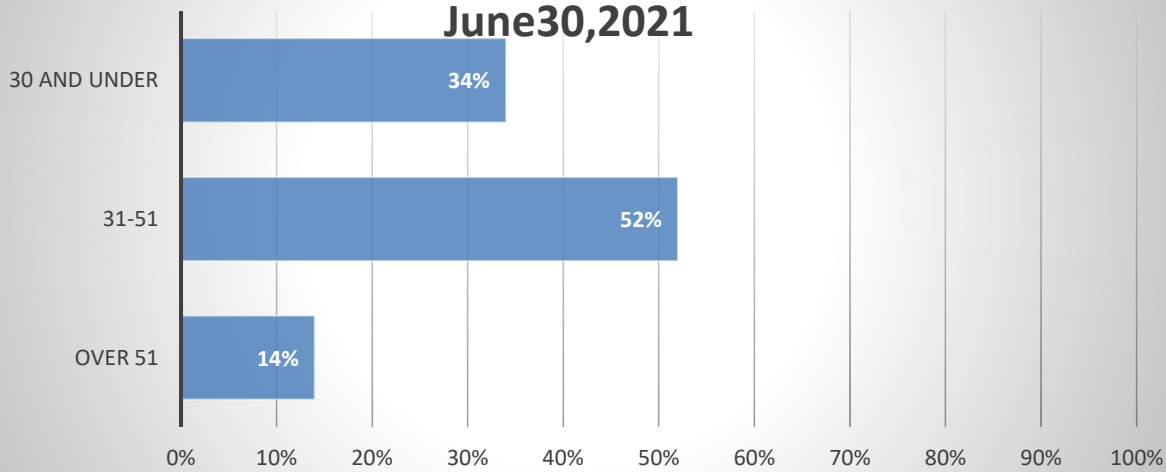


## Actual Revenues By Source FY2021

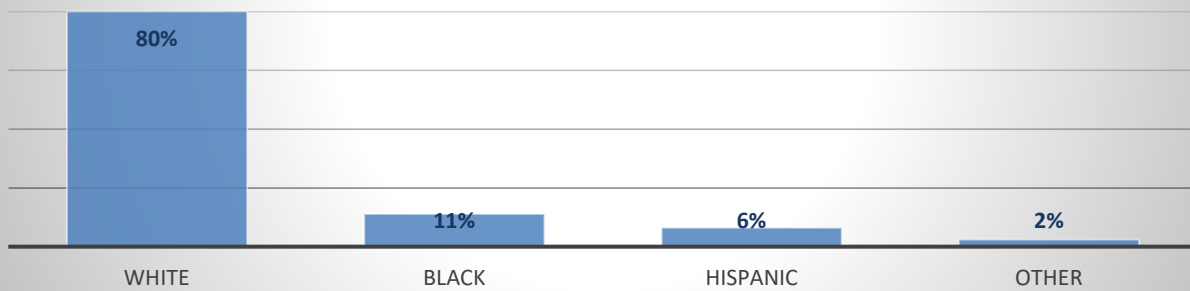


# CLIENT DEMOGRAPHICS

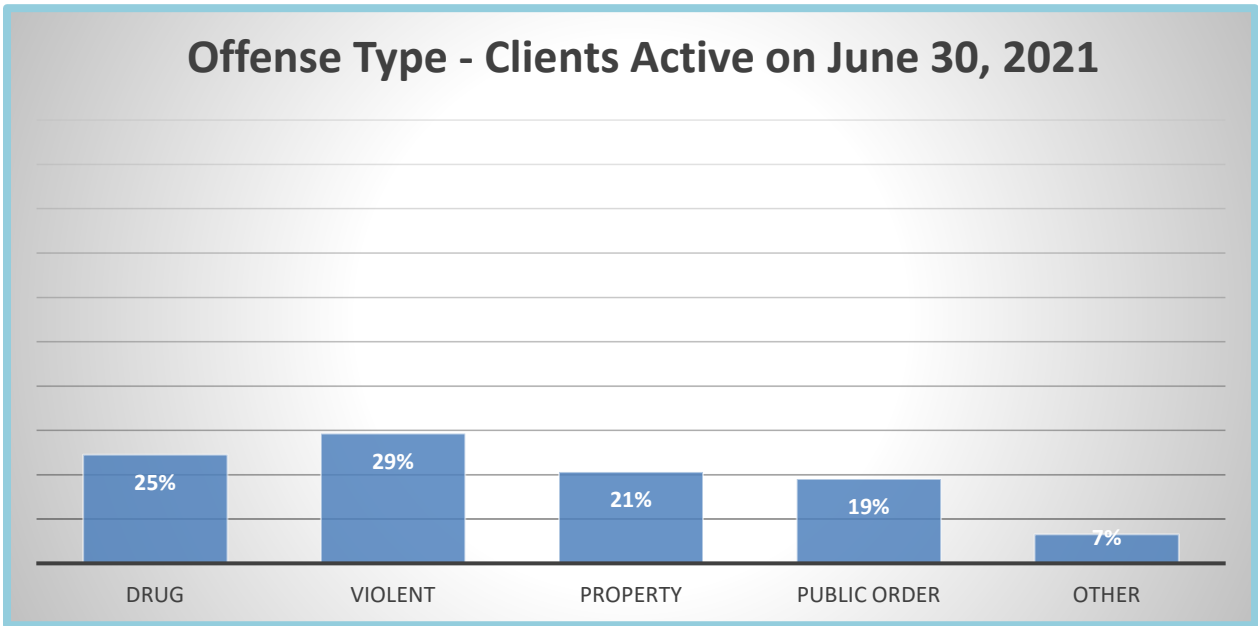
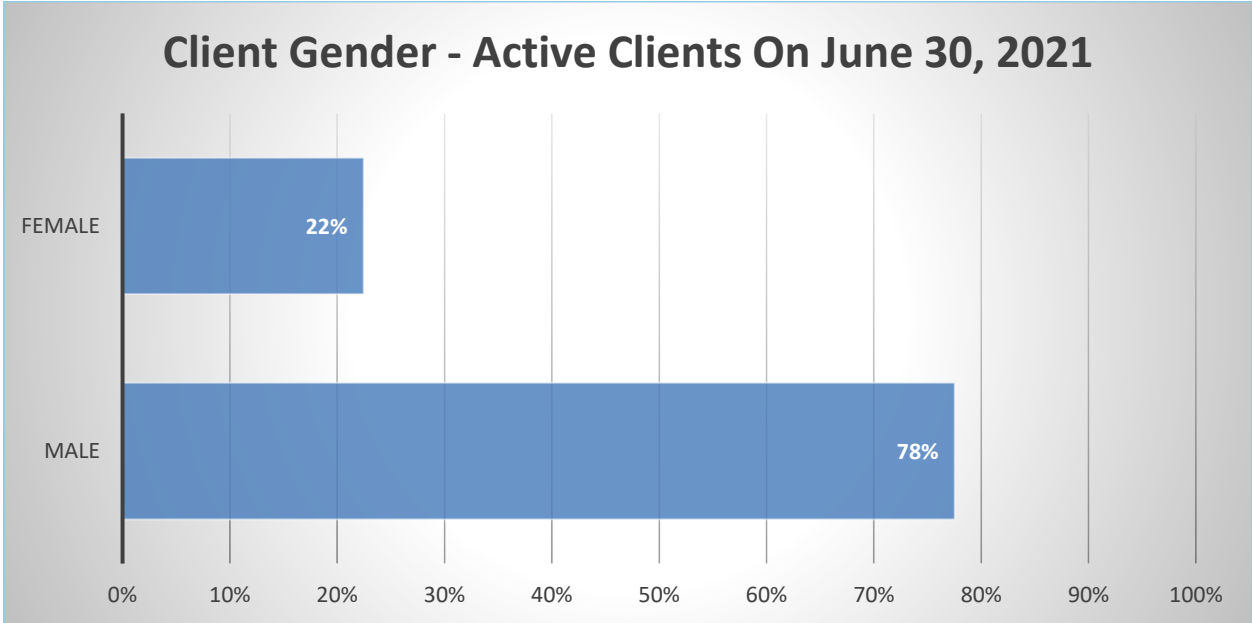
## Client Age Range - Active Clients On June 30, 2021



## Client Race/Ethnicity - Active Clients on June 30, 2021

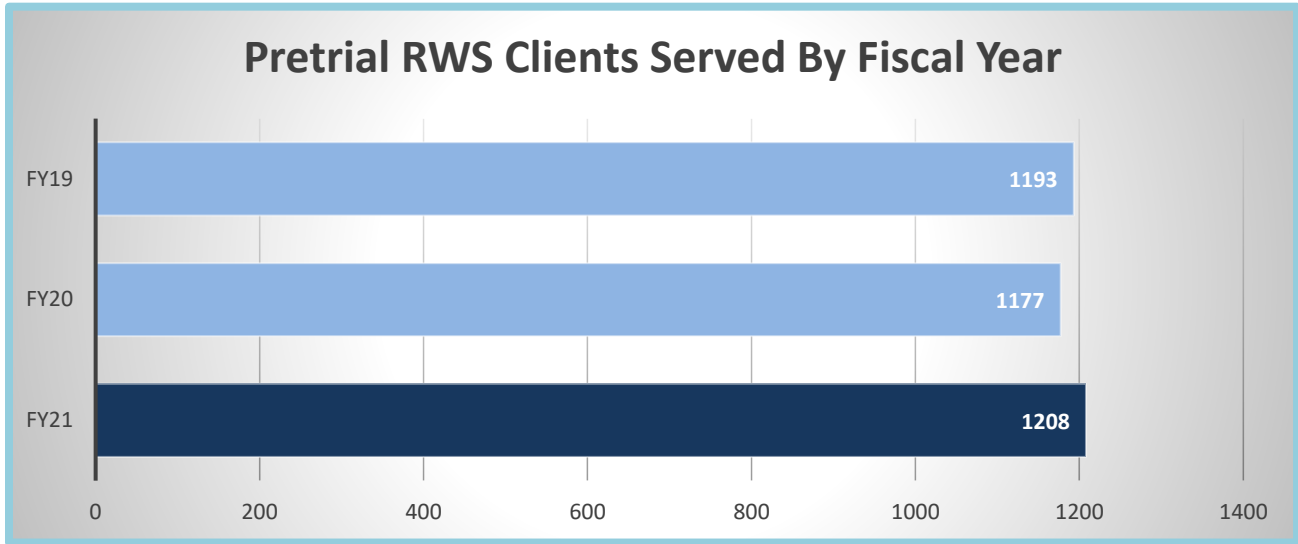


# CLIENT DEMOGRAPHICS - CONTINUED



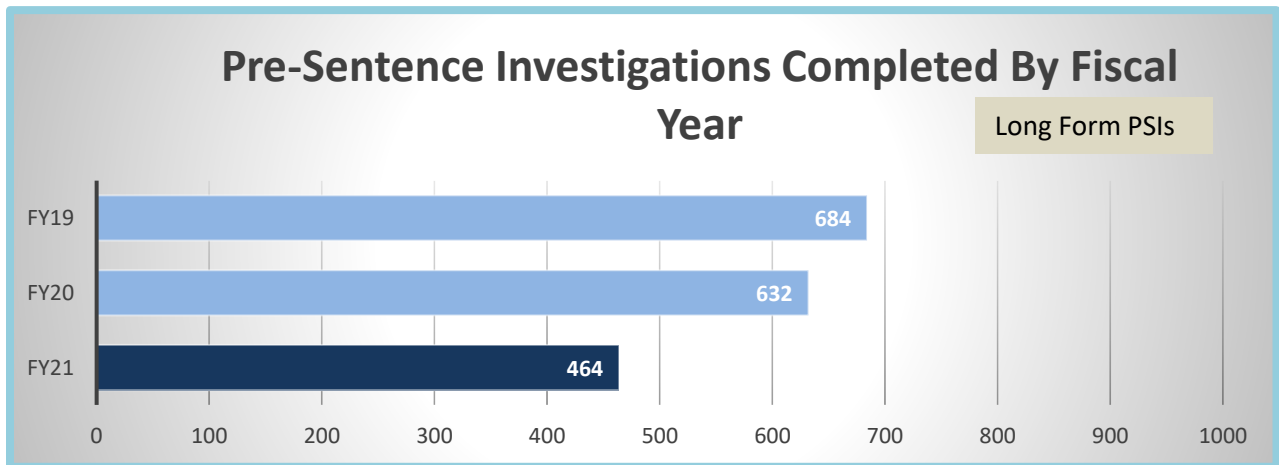
# PRETRIAL RELEASE WITH SUPERVISION

**Pretrial Release with Supervision** refers to defendants who are released under the supervision of the Department while awaiting trial, rather than being released on their own recognizance or held in jail on bond. Defendants are supervised by Probation/Parole Officers, who monitor the defendant's whereabouts and activities within the community. Due to their pre-conviction status, treatment programming is offered to defendants on a voluntary basis, unless ordered by the Court.



# PRE-SENTENCE INVESTIGATIONS

**Pre-Sentence Investigations (PSI)** are conducted by Probation/Parole Officers to provide a comprehensive report to judges to assist in determining appropriate sentencing options. Included in each report is information about the Defendant's present offense, prior criminal record, employment, education, family, substance abuse and psychological histories. Utilizing this information, Probation/Parole Officers provide sentencing and treatment recommendations to the Court. The presentence report also provides valuable information to other correctional staff who may later supervise the offender.

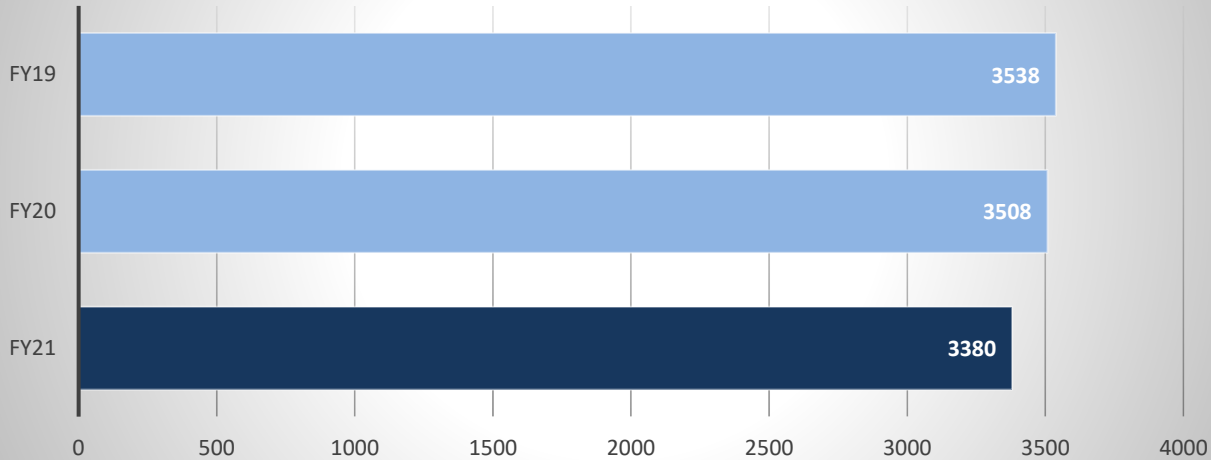




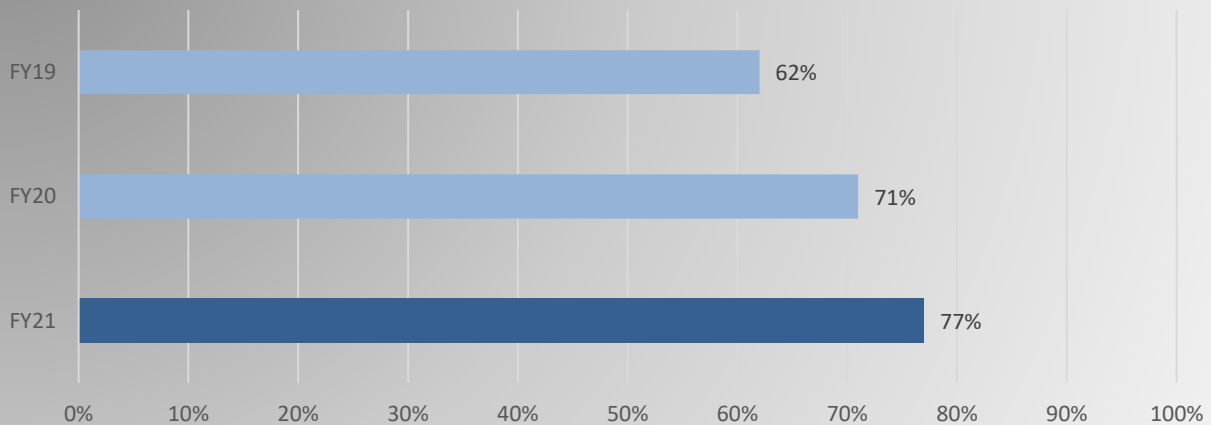
## PROBATION SUPERVISION

**Probation** supervision provides the Court an alternative to institutionalization whereby convicted offenders remain in the community under correctional supervision. Offenders undergo risk and need assessments, case planning and referrals to local community resources. Probation/Parole Officers monitor compliance and progress, report information, facilitate behavioral change and make recommendations to the Court. The Department supervises both felony and misdemeanor probationers who are placed under its supervision by the Court.

### Probation Clients Served By Fiscal Year

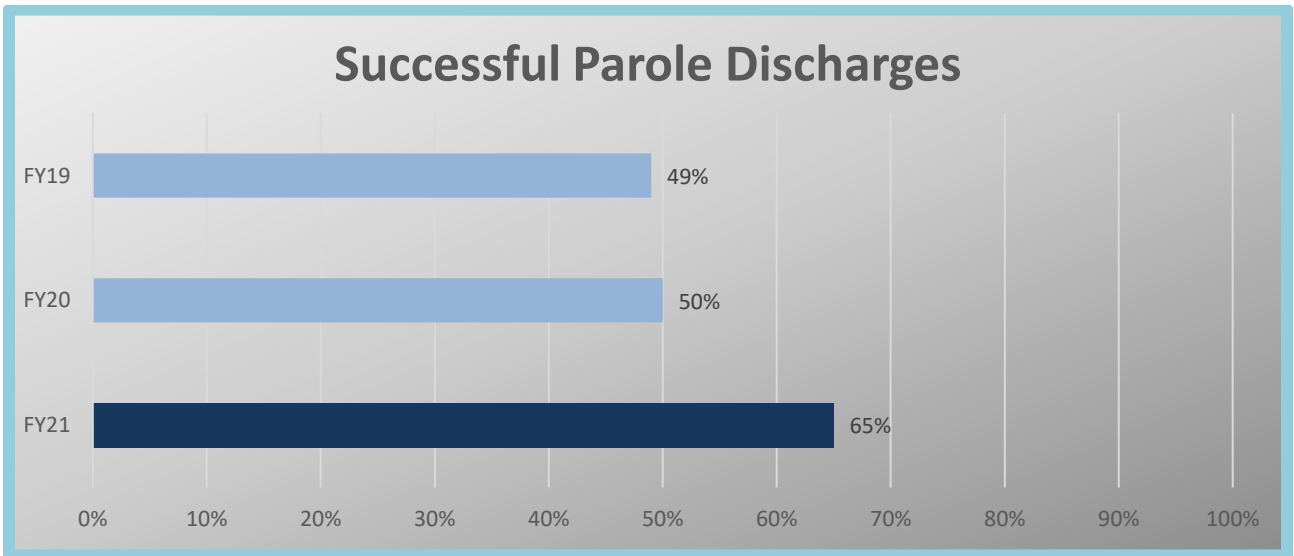
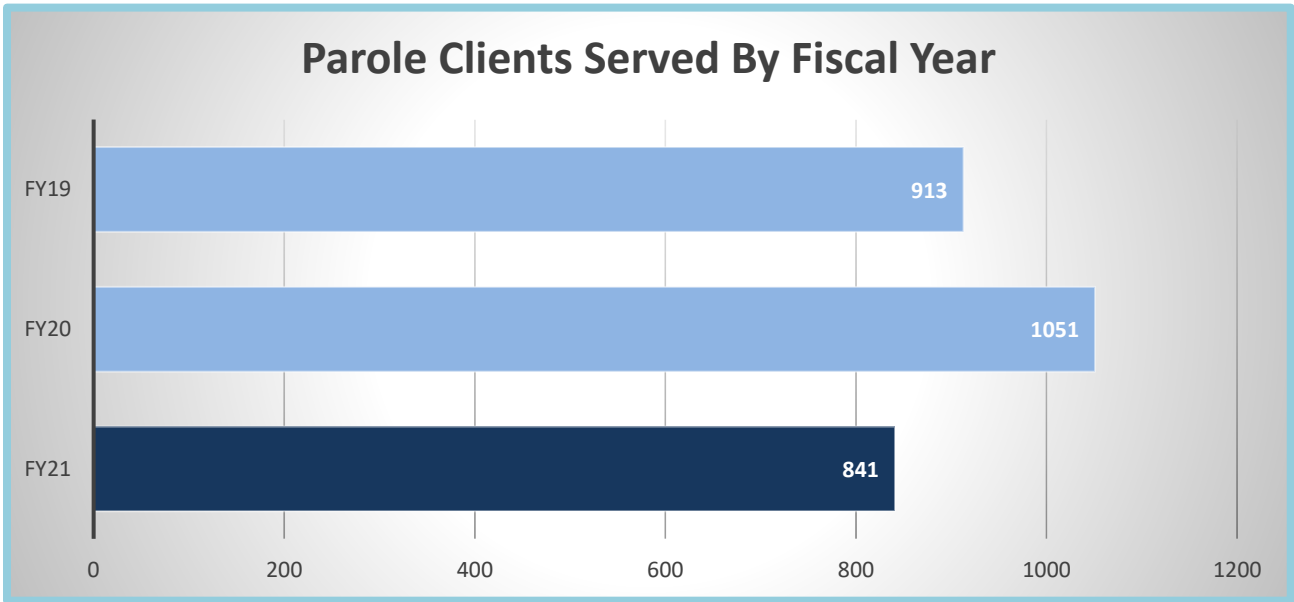


### Successful Probation Discharges



# PAROLE SUPERVISION

**Parole** supervision provides supervised conditional release of offenders who are returning to the community from prison or work release. Probation/Parole Officers conduct risk and need assessments, make treatment/community referrals, assist with transition back into the community, facilitate behavioral change and monitor compliance and progress similar to Probation.



# RESIDENTIAL SERVICES

**Fort Dodge Residential Center**  
 311 1<sup>st</sup> Ave. South  
 Fort Dodge  
**66 Residents**  
**(Male only)**

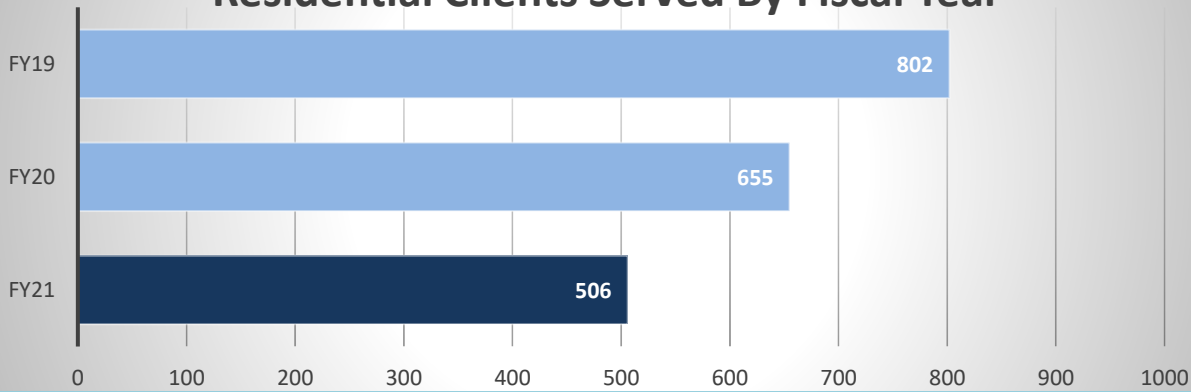
**Marshalltown Residential Center**  
 1401 S. 17<sup>th</sup> Ave.  
 Marshalltown  
**60 Residents**  
**(Male only)**

**Beje Clark Residential Center**  
 818 15<sup>th</sup> St., SW  
 Mason City  
**55 Residents**  
**(Male and Female)**

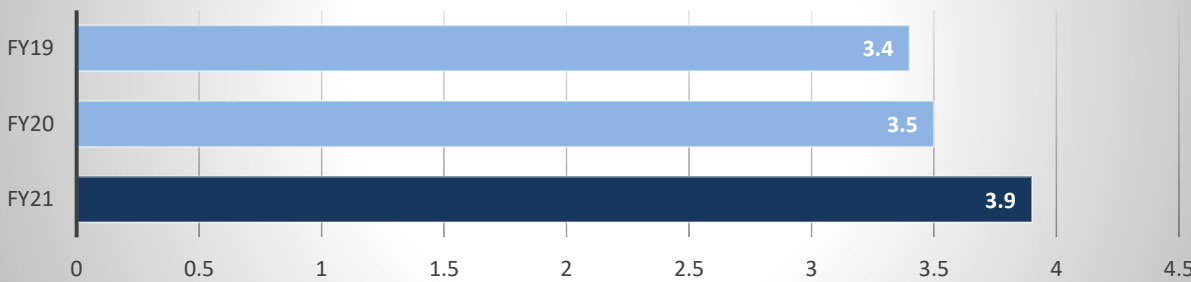
The Department's Residential Centers provide supervision and programming in a structured environment that promotes stability, accountability and long term behavior change. Residents are required to work and fulfill their financial responsibilities, including family support, victim restitution, court costs and payments towards debts, taxes and rent to the Department. In addition, residents must undergo appropriate assessments and follow-through with all recommended treatment. During each residents stay, they are awarded furloughs from the facility based on satisfactory performance. Those who successfully complete their stay are moved to regular Probation or Parole supervision.

The Residential Centers accept both probationers referred directly by the Courts and work releases from the State Correctional Institutions. The Residential Centers also serve offenders who have been placed in the OWI program. The total capacity of the three Residential Centers in Second District is 181 offenders.

## Residential Clients Served By Fiscal Year



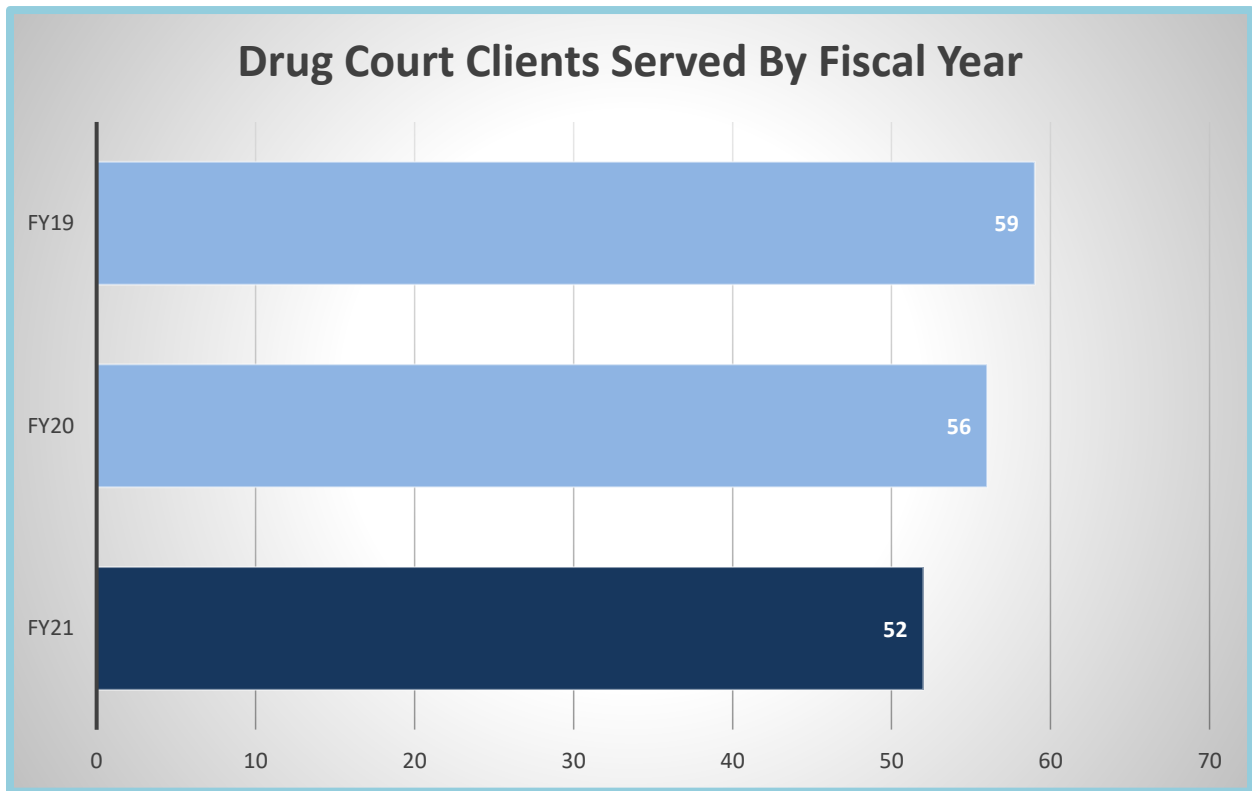
## Length Of Residential Stay In Months (Successful Closures Only)



# DRUG COURT

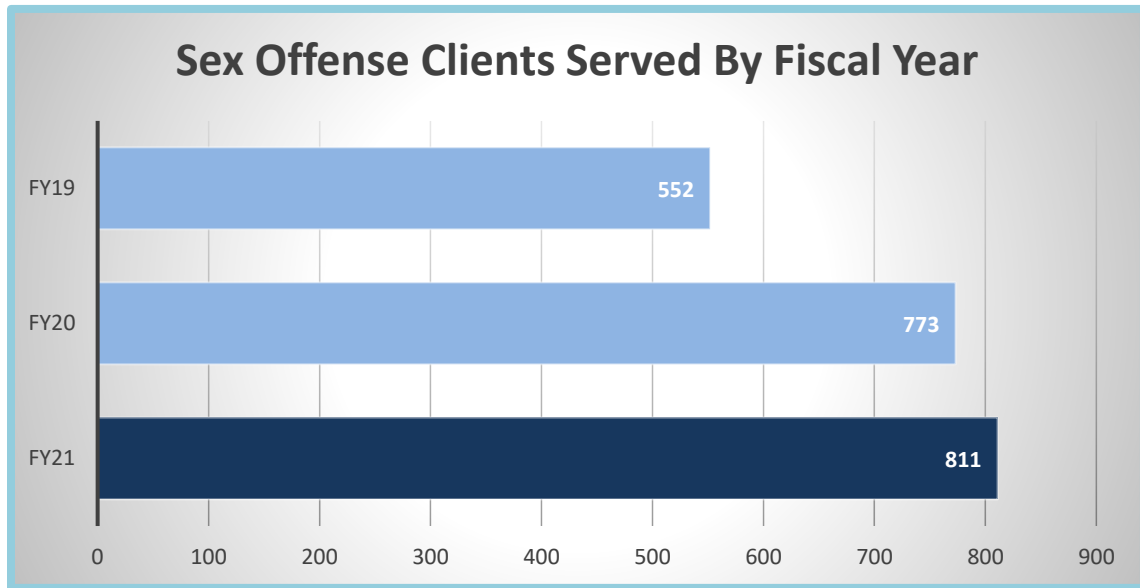
The **Drug Court** Program is a Judge based program that provides intensive levels of field supervision for high risk/high need offenders whose substance addiction is a major contributing factor to their criminal activity. The Drug Court Program is comprised of an Interdisciplinary Team (IDT) that includes the Judge, County Attorney, Defense Attorney, Probation/Parole Officer, and Treatment Provider. The IDT attends weekly pre-court staffing meetings to review participant progress, determine appropriate actions to improve outcomes, and prepare for status hearings in court. The Drug Court program consists of five (5) phases that offenders participate in, with the program being approximately twelve (12) to eighteen (18) months in length. Offenders are required to participate in substance abuse treatment, other treatment programs that correspond to their individual needs, submit to frequent drug testing, attend status hearing with the IDT, as well as any additional requirements determined by the IDT. Due to the intensity of services offered the Department attempts to keep caseload sizes smaller, approximately twenty-five (25) offenders per officer. Evidence Based outcomes also show an increase in success of higher risk offenders when caseloads are in that range.

Second District implemented Drug Courts in Webster and Cerro Gordo counties during FY2015.

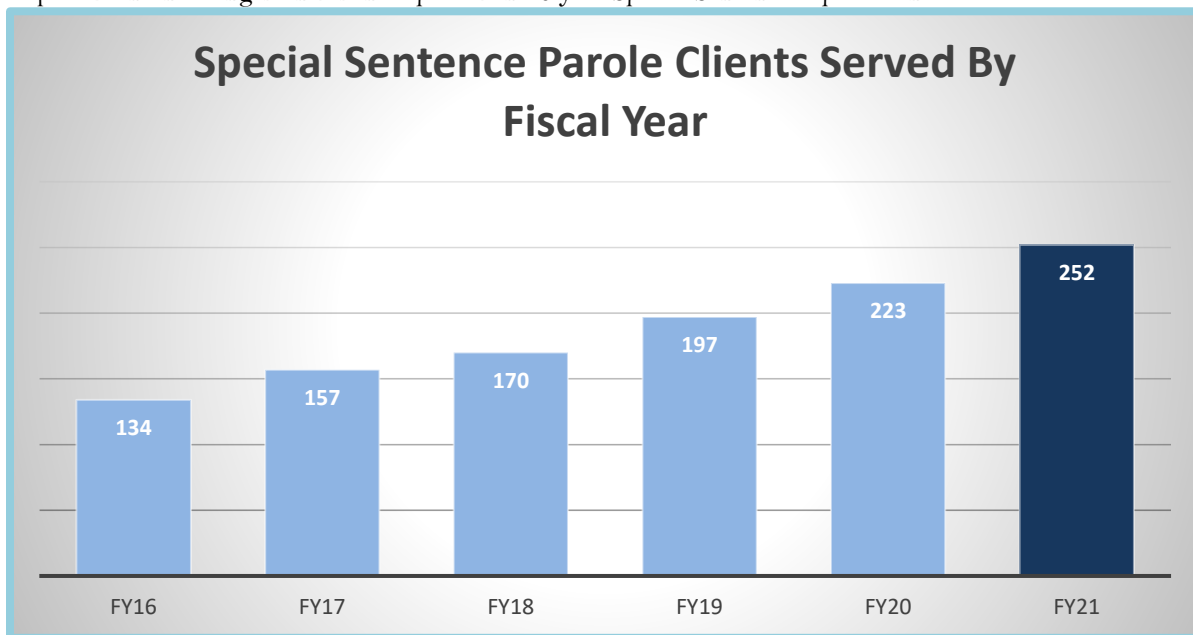


## SEX OFFENDER PROGRAM

The Sex Offender program provides specialized supervision and treatment for individuals convicted of a sexual offense or an offense with a sexual component. Supervision level is matched to the assessed risk of the individual. The Sex Offender program provides assessment and treatment services specifically designed to reduce the risk of re-offending.

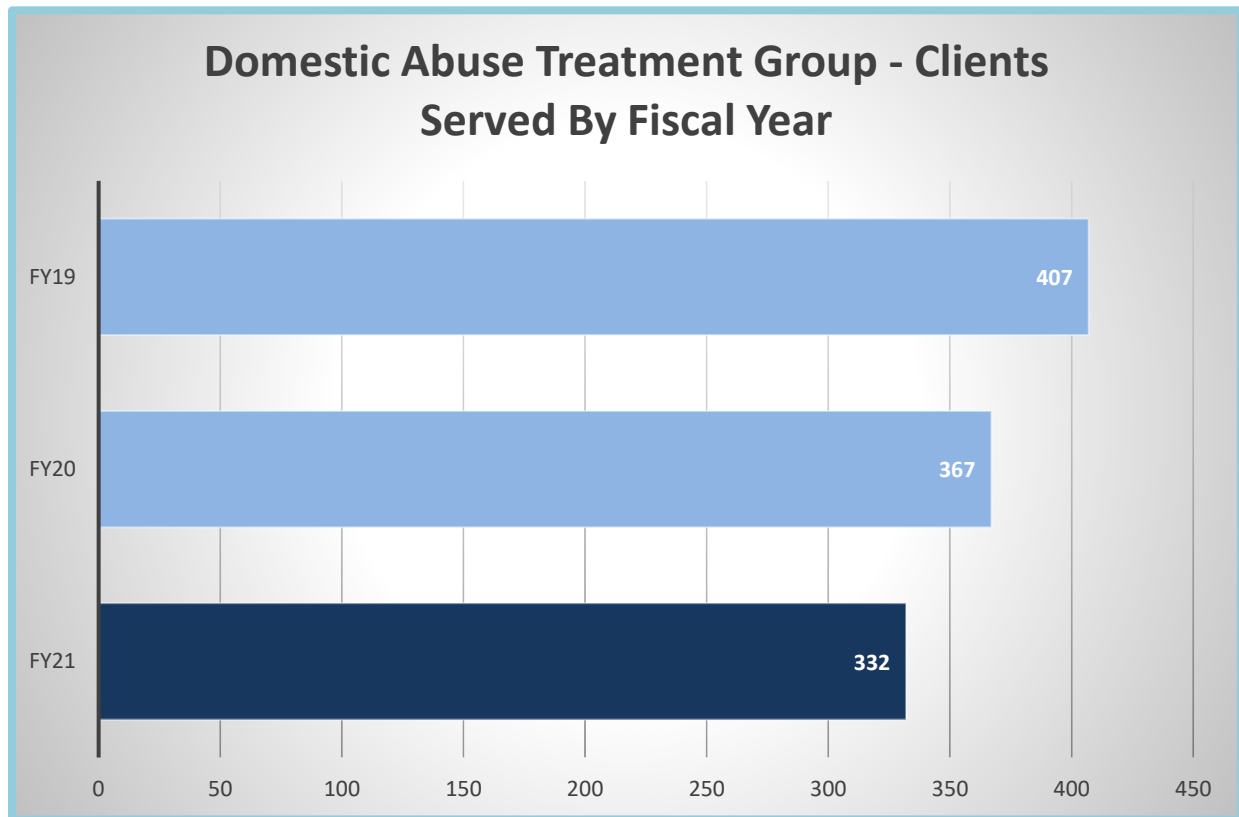


**Special Sentence** supervision is restricted to individuals who have been convicted of sexual offenses by the Court and under chapter 709 of the Iowa Code for additional supervision. Offenders convicted of class B or C felonies will serve their required sentence length and then be placed on Lifetime Special Sentence supervision. Offenders convicted of class D felonies or misdemeanors will serve their required sentence length and then be placed on 10 year Special Sentence supervision.



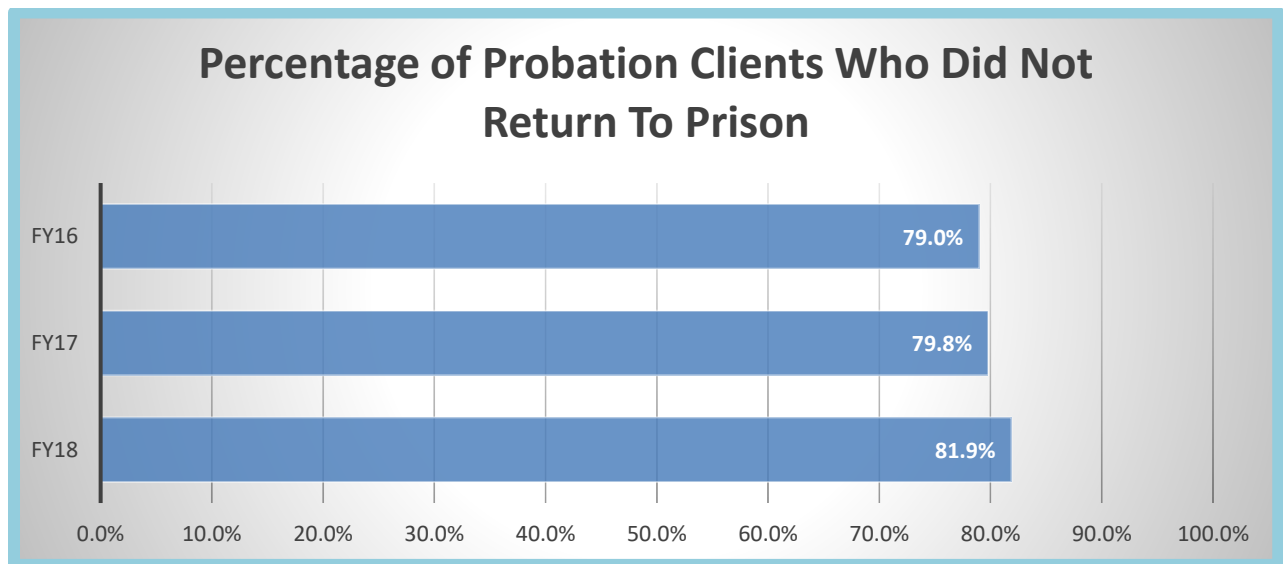
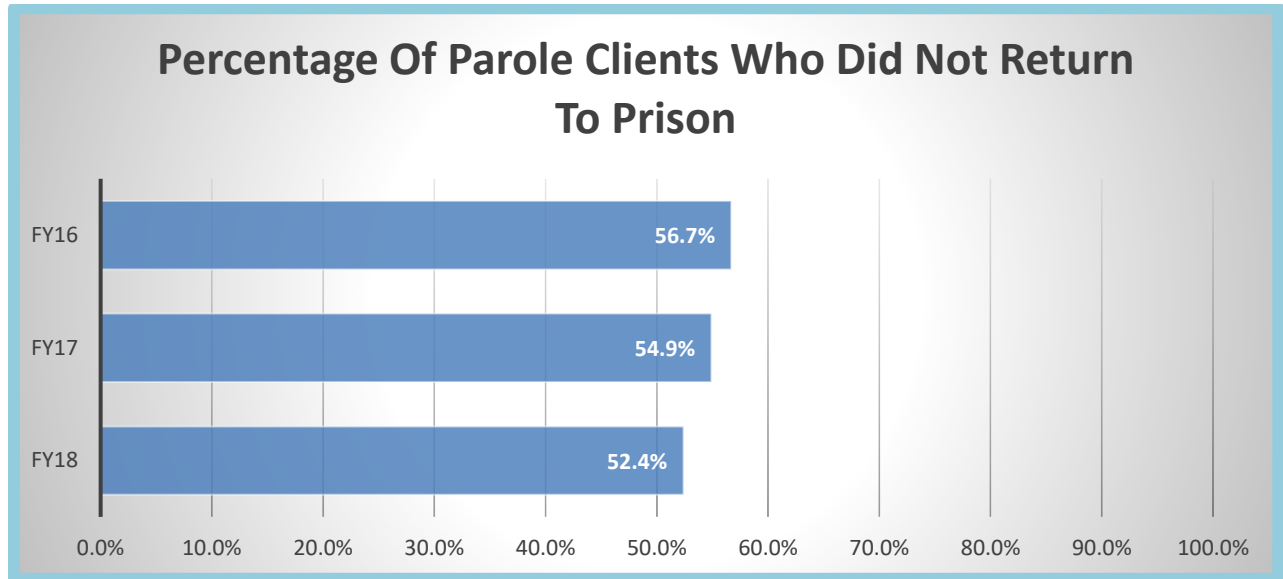
## DOMESTIC ABUSE PROGRAM

Any offender convicted of or receiving a deferred judgment for domestic abuse is required by Iowa law to participate in the **Iowa Domestic Abuse Program**. Offenders do not have to be placed under the department's supervision to participate. Not all offenders in the program have been convicted of domestic abuse and some participants are under supervision to local probation agencies that supervise misdemeanants.

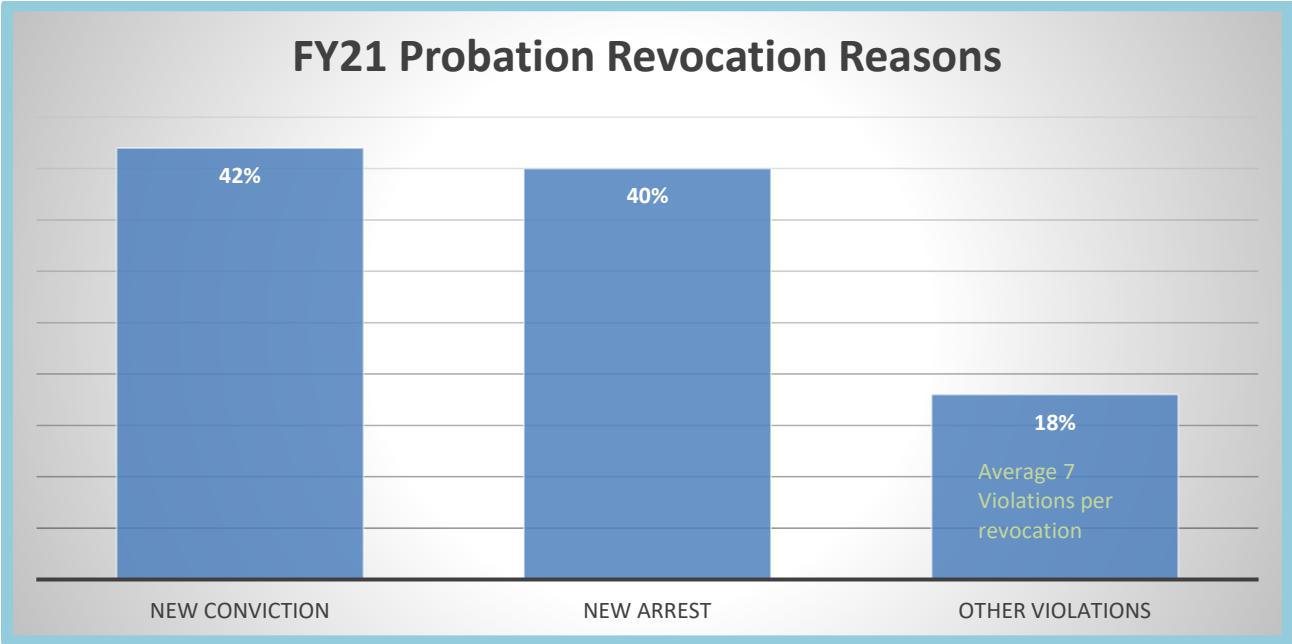
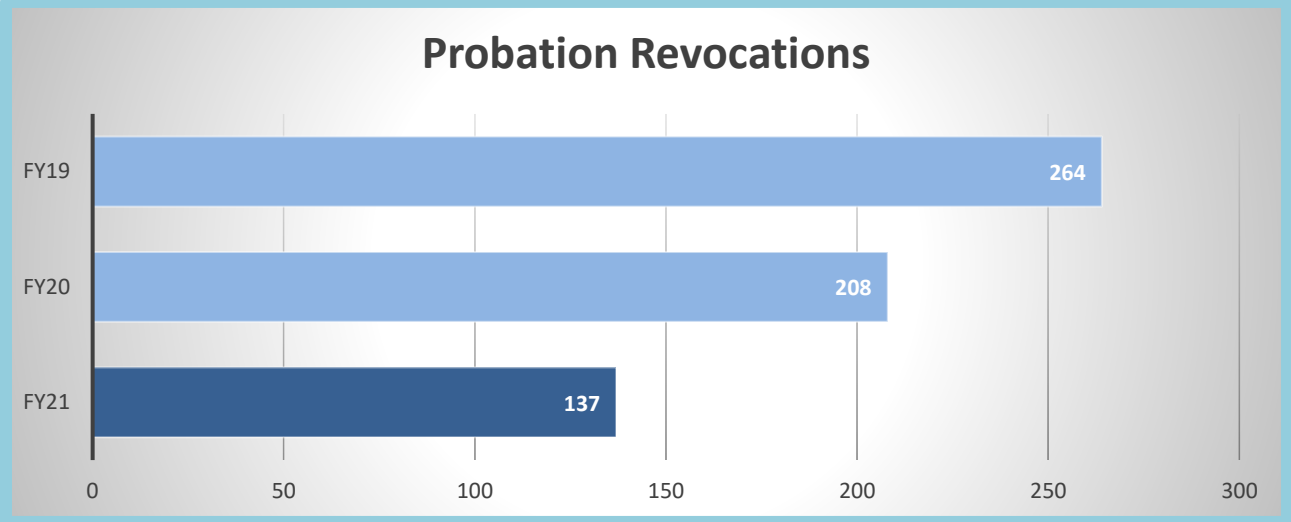


# RECIDIVISM

**Recidivism** is measured 3 years after a client discharges supervision. These are the percentages of clients who left probation and parole supervision from Second District in the noted fiscal year who have not returned to prison.

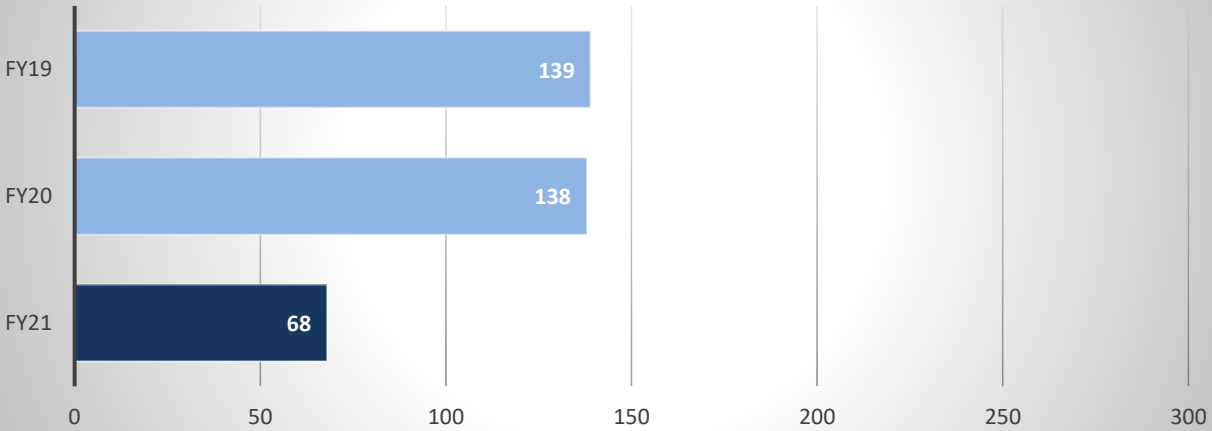


# REVOCATIONS





## Parole Revocations



## FY21 Parole Revocation Reasons

